

Professional Staffing Services



In the ever-changing world of business and technology, one thing has remained constant—the need for cost effective quality staffing. Project Assistants' ability to provide solutions for clients' professional, technology-related resource needs has also remained constant.

As businesses expand, so do the related staffing and resource needs. Short or long-term assignments, or an entire development project, may require a rapid staffing response. Project Assistants' Professional Staffing Services offer each client an array of professionals with a variety of expertise and experience. By using these services, instead of spending countless hours on interviewing and training, clients can utilize their time and resources to address critical business matters. Because Project Assistants' productivity standards are among the highest in the industry, the company offers, with confidence, the depth of experience and resources that clients desire, for any task, anytime. And when the job is finished so is the related personnel expense.

Project Assistants is uniquely qualified to place Project Management Professionals such as R&D, Clinical and IT Project Managers, Program Managers, Project Engineers, Project Schedulers & Coordinators, Project Leaders, and PMO Directors and other PM Staff members. Project Assistants' Team Members also have a wide range of experience in IT disciplines that range from Business Analytics and Application Development to Network Infrastructure Design and Deployment. Project Assistants Team Members have the ability to manage an existing system or design a new solution. Team members have expertise in hardware, application software, network engineering, .NET, XML, relational database software, education and training services, and systems development methodologies. Project Assistants' professionals provide a full range of leadership, analysis, and design and development skills to meet the client's growing demands.

Human Capital is the key to any successful project. Project Assistants provides several *Staffing Services Options* that can help supplement during growth periods in any organization.

“Project Assistants has been instrumental in providing Project Management Consultants who embody professionalism and expertise. They have been a true partner in understanding our business, our goals and our need for greater productivity levels at lower costs. Project Assistants' ability to analyze our business divisions and select compatible consultants has been exceptional.

— *Director of Clinical Operations for a Large Delaware Valley Pharmaceutical Corporation*



Full-time Staff Augmentation

The Project Assistants consultant is onsite at the client in a full-time capacity. The consultant may serve as a mentor to our client's employees, or perform service delivery or support roles for our clients.

Part-time and Flexible Staff Augmentation

The consultant is onsite at the client on a part-time basis (including assignments that may entail a mix of on-site and remote client support).

Direct Hire

Project Assistants sources, screens and presents candidates to the client for full-time employment with the client.

Temp-to-Hire

Project Assistants provides a consultant full-time to the client on a “try before you buy”, temp-to-hire basis.



Project Assistants has an aggressive recruiting operation that has helped build a large pool of the most talented professionals available. A successful track record of providing proven professionals who get it right the first time has provided many clients with the confidence to call us first.

Project Assistants Services Overview

Project Assistants works with clients to design, build, implement and support portfolio and project management (PPM) and collaboration infrastructures. Project Assistants provides both broad solutions based upon the organization's overall mission as well as individual services based upon our client's needs.

Services offered by Project Assistants include:

Consulting Services	Custom Solutions	Education & Support	Professional Staffing Services
Organizational Portfolio and Project Management Maturity Assessments: <ul style="list-style-type: none"> • Current State Assessment • Future State Strategic Plan Development • Tactical Roadmap Development 	<ul style="list-style-type: none"> • Web Services • NET Application Development 	Microsoft Project: <ul style="list-style-type: none"> • Professional • Standard • Project Web Access • Server Administration SharePoint Portal Server Project Portfolio Server	Staff augmentation, full-time and part-time, including: <ul style="list-style-type: none"> • PMO • Project and Program Leadership • Solution Architecture & Development • Technology & Network Infrastructure • Help Desk
Project Management Office (PMO) Definition & Implementation	Project Assistants <i>StatusReporter™</i>	Project Management Theory Portfolio Management Theory	Temporary-to-Permanent Placements
Methodology Development, Implementation and Support: <ul style="list-style-type: none"> • Software Development • Product Lifecycle Management • Organization Change and Process Management 	Custom Reporting <ul style="list-style-type: none"> • SQL Reporting Services • Crystal Reporting 	Customized Role-Based Theory and Technology Training	
Portfolio and Project Management Solution Evaluation & Selection	Fujitsu <i>EPMSuite™</i>	Microsoft Project "What's New" Training	
		Project Management Mentoring & Support	
		Technical Support	
Solutions for Federal Government	Enterprise Project Management Solutions	Enterprise Portfolio Management Solutions	Collaboration Solutions
Earned Value Management Solutions	Custom Enterprise Project Management Solutions	Custom Portfolio Management Solutions	Microsoft Office SharePoint Portal Server 2007 Configuration & Implementation
OMB-300 Compliance Solutions	Project Management Process and Methodology Development/Support	Portfolio Management Process and Methodology Development/Support	Enterprise Portal Strategy & Implementation
GSA Schedules Offered: IT-70 and MOBIS	<ul style="list-style-type: none"> • Microsoft's Office Project Server • Computer Associate's Clarity solutions for project management • Mercury's IT Governance Center Solution • Primavera's Project Management suite of products • Planisware's OPX2 Enterprise Project Control • Planview's Enterprise products 	<ul style="list-style-type: none"> • Microsoft's Office Project Portfolio Server • IBM's Rational Portfolio Manager • Computer Associate's Clarity solutions for portfolio management • Mercury's IT Governance Center Solution • Primavera's Project Management suite of products • Planisware's OPX2 Portfolio • Planview's Enterprise products 	Windows SharePoint Services Implementation Custom Intranet/Portal Development



Foulstone Plaza Business Park • 1409 Foul Road • Wilmington, DE 19803
 Other Office Locations: Washington, D.C. • Atlanta, Georgia

Toll-free: 800.642.9259 • Phone: 302.477.9711 • Fax: 302.477.9712
 Email: info@projectassistants.com • Web site: www.projectassistants.com



Information Worker Solutions
 Networking Infrastructure Solutions

